

Minutes of the Meeting of **Holme Pierrepont & Gamston Parish Council**
Monday 8th June 2026 at 7.15pm in **Gamston Village Hall, Old Tollerton Road**

Members Present: Cynthia Stacey, John Mason, Geoff Prett & Richard Fairgrieve (Acting Chair)

In attendance: Julia Barnes (Parish Clerk) & Borough Cllr Jonathan Wheeler

6337. APOLOGIES FOR ABSENCE

Cllr Fairgrieve welcomed everyone to the Parish Council meeting.

Cllr Tisbury sent his apologies due to being on holiday.

Cllr Owen sent his apologies due to being on holiday.

Cllr Hackett gave her apologies as it was her birthday.

Cllr Ubhi gave her apologies as she was unable to make the meeting.

Borough Cllr Virdi sent his apologies due to being away on business.

County Cllr Upton gave his apologies as he was chairing the Local Development Forum at Rushcliffe Arena.

6338. DECLARATIONS OF INTEREST

No declarations of interest were made.

6339. ORDER OF BUSINESS

No changes proposed to the order of business.

6340. PUBLIC PARTICIPATION

No members of the public present.

6341. MINUTES

TO APPROVE MINUTES FOR THE ANNUAL MEETING of the PARISH COUNCIL HELD ON 12th MAY 2026

Cllr Stacey proposed, and Cllr Prett seconded the motion that the Minutes be approved. Vote was taken, unanimously in favour. Motion carried and Minutes were adopted.

Cllr Fairgrieve to upload May '26 Annual Meeting of the Parish Council Minutes to the new HP&G PC website.

6342. COUNTY REPORT

Clerk read report forwarded by County Cllr Upton in his absence.

'I am still campaigning to have the resurfacing of Ambleside brought forward from 2027/28 and trying to get a date for the significant patching work that has been agreed for the junction of Kirkstone Drive with Ambleside.

I have a meeting with Laura Trussler, the Senior Highways Manager for Rushcliffe, next Monday morning and I will raise these issues (again) with her.'

6343. DISTRICT REPORT

Borough Cllr Wheeler spoke about the Tollerton Action Group initiating a judicial review against the Land East of Gamston SPD (Masterplan) approved by RBC. Defending this action will take a lot of time and money and even if the Tollerton group are successful this will not stop the development happening but will mean the existing population will not have any control over any resultant development. Cllr Wheeler noted that the Notts County Council pocket of land within the development area is currently marketed for sale.

Cllr Wheeler spoke about the recently circulated petition asking for support for the formation of a West Bridgford Town Council.

Cllr Wheeler noted that the new Mayor of Rushcliffe is Cllr Richard Butler whose mayoral charity will be Guide Dogs for the Blind. Cllr Hetvi Parekh is the Deputy Mayor.

Cllr Wheeler spoke about the opening of Sharphill Community Centre in July '26, and also the introduction of a community orchard and allotments.

Cllr Wheeler noted a summer of events in Rushcliffe including Proms in the Park, cricket Test Match and the football World Cup finals.

Cllr Fairgrieve asked if RBC could communicate a reminder to householders that wheelie bins should be stored within a property's boundary, placed on the boundary within the property for collection day and not on the footpaths where they can cause an obstruction. Cllr Fairgrieve explained this was even more important now most households had a minimum of 4 wheelie bins, with 2 being emptied each week.

Cllr Wheeler to mention to RBC media team issue of correct bin storage and positioning for collection day, suggesting communication via a future *Rushcliffe Reports* publication and the weekly RBC Newsletter email.

6344. PLANNING

- i) 24/00347/HYBRID Vistry Homes Ltd Land North of
Tollerton Lane, Tollerton, Nottinghamshire.

East of Gamston/North of Tollerton Development Framework Supplementary Planning Document (SPD) – Consultation

Please see Minute 6343. District Report.

- ii) 26/00749/FUL Mr Arvind Patel 3 Kentmere Close,
Gamston, Nottinghamshire, NG2 6NS Single storey rear and side extensions

Parish Council Response : DO NOT OBJECT

This application is for a fairly modest single storey rear dining room and single storey side store. We can see no overly negative impact to the neighbours and the property is set down a small close and not visible from Ambleside.

- iii) 26/00938/CTY Nottinghamshire County Council Lady Bay
Junior and Infant School And Adbolton Lane Playing Fields, Trent Boulevard,
West Bridgford, Nottinghamshire, NG2 5BD Phase 1 comprises the
erection of a modular building at Adbolton Lane Playing fields and the
construction of a staff car park and new perimeter security fencing.

Phase 2 comprises the removal of the temporary mobile classroom and construction of a new two storey teaching block, comprising of four classrooms and erection of an external (temporary) canopy to main school building.

Phase 3 involves the conversion of the temporary modular classroom on the Adbolton Playing Fields to permanent changing facilities.

As a complex planning application, Clerk explained that she had asked Cllr Tisbury ahead of the meeting if he would be able to look at this before the deadline date. Cllr Tisbury would be happy to do that but due to holidays would need a week extension to the deadline.

Clerk to contact RBC Planning Department to ask for a week extension to submit comments due to Cllr Tisbury being away on holiday.

6345. VILLAGE HALL

Monthly Update

Clerk read out Bookings Clerk Monthly Village Hall update.

'Unfortunately Clay Creators cancelled again for half term at the last minute as they didn't have enough children booked on to make the scheme viable. There wouldn't have been any other bookings in so no real issue, just frustrating.

I've had to chase Brownies and Rainbows for payments. They are all up to date now.

Raul's Tuesday evening SANAR Yoga classes are back, which is good news.

Rainbows emailed me regarding two children trapping their fingers in the doors. One door leading into the hall from the hallway and the other the kitchen door. The children are ok, just bruised and cuts. But they have asked if they are allowed to prop the doors open being as they are fire doors and if we can provide an adequate doorstop or they

suggested a much slower soft close function. This would obviously result in a cost to the Parish Council, but would this even be possible if they are fire doors? I have sent the email from Rainbows over to Julia with full details.

Sadly no parties are booked in, and I can't remember the last time I had a children's party email. People are enquiring about larger events than we can't accommodate.'

After discussion regarding VH doors, Clerk in the first instance to contact the Fire Brigade to ascertain what the situation is regarding fire doors and prevention of children trapping their fingers.

Horse Chestnut Tree

Clerk updated the meeting on the damaged mature Horse Chestnut tree in the Village Hall hedge. Unfortunately the damage sustained necessitated for the tree to be felled. Cllr Mason provided Clerk with details from a local resident that included the flat bed lorry registration number. This vehicle had been delivering a mobile home to the mobile home park in Gamston Village, and whilst travelling down Old Tollerton Road, mounted the pavement and crashed through the tree.

Clerk explained that she had been able to trace contact details via the vehicle registration of the owner Adam Smith of SmithTranz Ltd, Somercotes, Alfreton.

In the days after the incident, Clerk spoke to Mr Smith to explain the situation. Mr Smith knew nothing of this and asked for Clerk to email over details. Clerk did so, including doorbell video footage of the actual incident and accompanying report and quotation for works from our tree surgeon.

Clerk explained that after a few days she followed this up again by telephone. The call was screened but was accepted and when she explained the reason for calling to discuss the cost of dealing with the damage caused by the SmithTranz driver, was cut off. Clerk noted that all future attempts to call are blocked.

Clerk told the meeting that she had secured the gap in the hedge with a spare metal Christmas railing as a medium-term measure. Clerk explained that she would strongly suggest that when plans are made in the autumn to repair the gap more permanently, that we do not replace with another tree, but a plant similar to those already forming the hedge. Clerk noted that although we would not have wanted to fell this tree, there are still two mature trees on that boundary of the VH grounds. Clerk explained that as demonstrated by the cost of tree surgery work, trees are very expensive to look after, and we are already responsible for a large number of trees for a small Parish Council. In addition Clerk noted that she and the Cllrs are not getting younger and there is physical work involved in watering a young tree.

Discussion took place and meeting decided we may need to take legal advice in order to recoup the cost of works to fell the tree, of approximately £1000.

Clerk to contact RBC to ask advice regarding situation.

Clerk to contact Parish Council insurance company Zurich to enquire as to whether our cover includes any Legal Assistance.

Consumer Unit Testing

Clerk had noticed that the Village Hall consumer unit had a date for testing of the end of August '26 and acquired a quotation from UK Safety Management that perform our PAT testing of £185 + VAT for 12 circuits then £12 per additional circuit. Clerk noted that this testing is a legal requirement.

Clerk to arrange Village Hall Fixed Wire Testing (Electrical Installation Condition Report).

Union Flag

Clerk explained that she had inspected the union flag flying at the Village Hall that was repeatedly becoming entangled with the adjacent oak tree. Clerk told the meeting it was significantly ripped in two places so she had disposed of it and would be ordering a new flag.

Clerk noted that the procedure for attaching and detaching flags is specific and needs to be carried out by someone that has learnt this process. Discussion took place and Cllr Wheeler suggested contacting RBC Facilities Department (Hamish or Alistair) to enquire about the RBC personnel that deal with the numerous flags owned by RBC.

Clerk also noted that before reinstating the flag, the subject of the adjacent tree branches needs to be addressed. Clerk explained that she had arranged previously for the branches to be pruned on the flag side of the tree by our tree surgeon, but a smaller reduction than anticipated had taken place. Clerk to ask tree surgeon to quote for a more extensive pruning of the tree, after the nesting season is over.

Clerk to order a new union flag.

Clerk to contact RBC Facilities Department to ask about personnel that deal with RBC flag flying.

Clerk to contact tree surgeon for a quotation for further pruning VH oak tree adjacent to the flagpole.

8.20pm Borough Cllr Wheeler left the meeting.

Cllr Fairgrieve noticed that a number of the socket covers were missing in the VH.

Clerk to speak to Bookings Clerk about the socket covers and replace where necessary.

Cllr Fairgrieve to advertise children's parties at the Village Hall on Facebook.

Cllr Fairgrieve to repair the No Parking signage near large VH gate.

Clerk still to speak with Pauline Lumley regarding investigation of alternative flooring ideas for the telephone box.

Clerk to produce amended Booking Form for price increase and also to include wording regarding damages and cleaning deposit.

Clerk to liaise with Bookings Clerk regarding rate increase.

Clerk to forward .pdf copy of revised Booking Form to Cllr Fairgrieve for uploading to HP&G PC website.

6346. PLAY PARK

Wooden Bull – leafcutter bees

Clerk explained that she had been contacted by a number of local residents regarding the flying insects around the bull. As last year Clerk confirmed that they are solitary leaf cutter bees, they are excellent pollinators and are only active for a very short period of time when building their nests and consequently we have no plans to eradicate them.

Clerk noted that eventually the bull would need to be replaced, as well as the wooden dragonfly and toadstools in the wooded area, but some form of grant assistance would be required.

Cllr Mason asked if the leafcutter bees could be killed by blocking their entry point. Clerk explained that was not the plan.

Cllr Mason explained to the meeting that he had swept around the bull where the leafcutter bees created debris whilst building their nests.

Cllr Mason also explained that he regularly washed the play park tables and benches and swept the paths and football pitch. Cllr Mason said he would appreciate some help from other Cllrs. Clerk thanked Cllr Mason for his hard work at the Play Park.

Annual Independent Inspection

Clerk explained that The Play Inspection Company annual park inspection was due to take place in June '26, but she did not have a specific date as yet. Clerk explained that she would be contacting Streetwise to quote for any required repairs to the play park post inspection.

Clerk to arrange for Streetwise to quote for any play park repairs required, post independent inspection.

Clerk to arrange annual inspection of electricity points at the Play Park.

Cllr Prett and Clerk still to further investigate and obtain quotations for the addition of brightly coloured graphics on the Play Park tarmac paths.

Clerk still to arrange for cladding of metal bench near canal with Option 2 materials.

6347. NEW WEBSITE & COUNCILLOR EMAIL ADDRESSES

Cllr Fairgrieve explained that he continued to work on the new Parish Council website, found here www.hpg-pc.gov.uk

Cllr Fairgrieve explained that he was also working on the creation of an IT Policy for HP&G PC.

Go live date is **Wednesday 1st July 2026** for all HP&G PC Parish Councillor email addresses. Cllr Fairgrieve reiterated that a policy must be adopted that states that Cllrs can **only** use Parish Council email addresses for Parish Council communication, personal email addresses are not to be used for Parish Council communication, after the go live date.

Clerk noted that her *names.co.uk* mailbox is full. Cllr Fairgrieve and Clerk to resolve Clerk historic email situation.

All Parish Councillors that have not activated their GDPR compliant Parish Council email address to do so before 1st July '26.

Clerk in conjunction with Cllr Fairgrieve to create a newsletter article to launch the new website.

Cllr Fairgrieve in conjunction with Clerk to create an IT Policy for adoption.

Councillors to forward any high-resolution images to Cllr Fairgrieve from around the Parish that could be used to annotate the website.

Clerk to notify RBC and other authorities of the new web address.

Clerk to check with Bookings Clerk if new email address has been activated.

6348. 'FUN IN THE SUN!' SUMMER PLAY DAY

Cllr Stacey explained that plans were well underway for the Summer Play Day taking place on THURSDAY 20th August '26 between 2pm and 4pm.

Cllr Stacey explained that she was making enquiries to try and ensure that Sam's Ices, the ice cream lady that has been attending our summer event for decades, is able to attend this year. Cllr Wheeler agreed to look into the ice cream van licensing situation.

Cllr Wheeler to enquire about short term ice cream van licensing.

Clerk to create posters for summer event.

6349. COUNCILLOR UPDATES

HP Millennium Garden Wall

Cllr Stacey explained that she had noticed that the circular metal seat surrounding the tree central to the Millennium Garden, was digging into the trunk and causing damage.

Holme Lane Gates

Cllr Stacey noted that due to persistent vandalism to the Holme Lane wooden gates and locks, HP residents had been written to by Via regarding their proposed replacement with painted metal gates with integral locks as a more robust solution to the lane closure.

Great Big Green Week

Cllr Prett spoke about Great Big Green Week running from 6th to 14th June '26 and explained that Roadgas had again performed a volunteer litter pick at Skylarks Nature Reserve at HP. Cllr Prett noted that the litter pick group had filled its 900th bag of rubbish. Cllr Prett explained that Roadgas commented on the fact that there was considerably less litter on the Skylarks site this year than last.

Clerk to contact Roadgas media person regarding a possible article for the Summer '26 newsletter.

Cllr Mason spoke about the huge number of potholes in the area and expressed his disappointment at the lack of action or concern from our local County Councillor. Clerk stressed that she considered this opinion entirely unfair and that our local County Councillor was, and always has been, doing everything possible to remedy the problems of potholes on our roads

Cllr Fairgrieve told the meeting that it was Local Council Clerk Week this week and wanted to take the opportunity to thank the Parish Clerk for all her hard work.

Clerk explained that she had received an email from Cllr Ubhi in her absence, confirming that she had checked the Parish defibrillators and they are all in working order.

Clerk to update Parish defibrillators status on The Circuit website.

Summer '26 Newsletter

Clerk to arrange meet up with Cllr Owen and Susan Toon to plan Summer '26 newsletter, with a deadline for delivery of mid-August '26.

Clerk to arrange Summer '26 Newsletter meeting with Cllr Owen and Susan Toon.

Clerk still to purchase poppies and silhouettes for Remembrance Day '26.

Clerk to arrange for Oddjobber to repair roof tile and wood treat St Edmund's Church lychgate war memorial at HP.

Clerk to contact Sean Cummings at National Water Sports Centre to ask about high football events taking place this summer and for an article for the Summer '26 newsletter.

6350. FINANCE

Financial Statements & Payments for Approval

Clerk issued copies of the month's financial transactions and details of payments and presented a summary of the finances.

Cllrs Stacey & Prett kindly agreed to sign off and authorise month's payments online, and sign Cllr Mason's Councillor Allowance cheque as he does not provide bank details for payment.

Clerk to provide Cllrs Stacey & Prett with copies of all invoices in order for them to sign off and authorise the month's payments online.

Approval of Annual Governance Annual Review Section 2 Financial Year Ended 31st March 2026

Clerk explained that she had previously circulated the Annual Governance Annual Review Section 2 Financial Year Ended 31st March 2026 and associated documentation for review by all Councillors. Clerk noted that she had met with our new Internal Auditor Sharon Osborn in Southwell who had performed a thorough review of the accounts and signed off the required documentation.

Cllr Prett proposed, and Cllr Stacey seconded the motion that the Annual Governance Annual Review Section 2 2025/2026 be approved. Vote was taken, Cllr Mason abstained, all other Cllrs in favour. Motion carried by a majority.

Vice Chair and Clerk to sign Annual Governance Annual Review Section 2 2025/2026.

Clerk to gather all required documentation for external audit by PKF Littlejohn and ensure this is submitted by deadline date of Wednesday 1st July 2026.

6351. CLERK'S REPORT

Clerk explained that the Prevention of Harassment online training course that Cllr Tisbury had kindly offered to attend on behalf of the Parish Council had been cancelled as ours was the only booking. NottsALC to inform Clerk if course runs again.

Clerk to provide bank details to NottsALC in order to refund fee paid.

Clerk explained that she had received details regarding a change in legislation affecting all Town and Parish Councillors from Monday 29th June '26. From that date local authorities will not be required to publish an elected or co-opted member's home address in local authority registers of interest or on the website unless the member has requested otherwise. From Monday 29th June '26 the default position will be that the councillor details will no longer be displayed on the website or in the Register of Interest unless RBC are told otherwise. This equally applies to our website and communications.

Clerk to ensure from Monday 29th June '26 all home addresses removed from parish communications.

Clerk told the meeting that the annual County Council Civic Service at Southwell Minster is taking place on Sunday 28th June '26 at 3pm. Cllrs wishing to book a place to email Clerk.

Clerk explained that Unity Trust Bank were introducing a new quarterly information forum for clerks giving them the opportunity to discuss banking. Topics are due to include account change maintenance, permissions and authority levels and also ensuring our precepts are maximising interest earned. Clerk explained that she was able to virtually attend three of the next four sessions.

Clerk to book onto the September '26, December '26 and March '27 Unity Trust Bank forum sessions.

Clerk to deliver retirement card and gift to Brian Hardy on behalf of the Parish Council.

Clerk to ensure regulatory pension work completed by the deadline dates.

6352. DATE OF NEXT MEETING

The next meeting of the Parish Council was confirmed as **Monday 6th July 2026 at 7.15pm** in **St Edmunds Church, Holme Pierrepont.**

Meeting to be chaired by Cllr Mason.

The meeting ended at approximately 9.30pm.